

PA L M D E S E R T R E S O R T W O M E N ' S G O L F C L U B B Y - L A W S  
ARTICLE I – NAME

The name of this organization shall be the Palm Desert Resort Women's Golf Club, a non-profit organization.

ARTICLE II – OBJECTIVES

The objectives and purposes of this Club are to promote, foster, regulate, develop and conduct activities among the members of the Club as follows:

- First: To hold weekly play and other special tournaments through the year;
- Second: To promote and hold such special social and recreational activities as the general membership may desire;
- Third: To organize the women golfers into a unit;
- Fourth: To establish and maintain proper handicaps according to the handicapping system of the United States Golf Association;
- Fifth: To cooperate and comply with the rules and regulations of the United States Golf Association.

ARTICLE III – MEMBERSHIP AND DUES

- Section I: Acceptance of membership obliges a person to abide by and support the ByLaws, Standing Rules and the events of the Club.
- Section II: Annual dues in the amount agreed upon by the membership at the Annual Meeting shall be due and payable on or before January 1<sup>st</sup> through December 31<sup>st</sup>. There shall be no prorating of dues for any portion of the year. A member must be in good standing in order to hold office or participate in any Club activity, including major tournaments and weekly play.

ARTICLE IV – GOVERNMENT AND MANAGEMENT

Section I: The Officers of this Club shall be President, Vice-President, Secretary, Treasurer, Handicap Chairman, Rules Chairman, Membership Chairman, and Tournament Chairman; inclusive are:

- (1) Ladies Days Play Chairman, and
- (2) Major Tournament Chairman which are (a) Member/Member, (b) President's Cup and (c) Club Championship.

The Executive Board shall consist of the President, Vice-President, Secretary and Treasurer. The immediate Past-President shall act in an

advisory capacity for a period of one (1) year. In the event the last Past-President is unable to serve for any reason, any former Past President may be appointed by the President to serve.

Section II: The policies, business, funds and affairs of the Club shall be managed by the Executive Board who, in turn, shall be subject to the By-Laws of the Club.

Section III: The Club fiscal year shall be from April 1<sup>st</sup> through March 31<sup>st</sup>. The Club Officers shall assume their duties on the first day of the fiscal year. The Executive Board shall serve a term of up to two (2) years in their elected capacity. Extension of this term requires membership approval on an annual basis, with those positions voted on separately.

Section IV: In case of a vacancy or resignation of any Officer, the Executive Board shall fill the vacancy for the balance of the Term.

Section V: To serve as a member of the Executive Board, the nominee must be a member in good standing of the Palm Desert Resort Women's Golf Club.

#### ARTICLE V - OFFICERS AND DUTIES

Section I: The President shall be the Chief Executive and Administrative Officer of the Club, shall preside at all meetings of the members of the Club and shall preside at all meetings of the Board. She shall serve as an ex-officio member of all committees except the Nominating Committee.

Section II: The Vice-President/SCGA Liaison shall act as the assistant to the President and, in the absence of the President, shall preside at all meetings. She shall attend the annual SCGA meeting and luncheon and serve as the focal point for all interactions with the SCGA. She shall keep the membership informed of SCGA events.

Section III: The Secretary shall keep full and complete minutes of all meetings of the Club and Board and shall take charge of and conduct all correspondence of the Club with the approval of the President. She shall take roll call at all Board meetings.

Section IV: The Treasurer shall receive all money belonging to the Club and shall deposit it in a bank account in the name of the Club. Checks shall be signed by the Treasurer. The Treasurer shall prepare a fiscal year budget and categories of expenditures for presentation and approval at the first general meeting of the fiscal year. The Treasurer will also supply a final budget at fiscal seasons end to be distributed to the Board and posted. The Treasurer shall keep a cash and disbursement ledger and reconcile all bank statements.

Section V: The Tournament Committee shall consist of two (2) different individuals:  
(1) Ladies Days Play Chairman; and (2) Major Tournaments Chairman which are: (a) Member/Member (b) President's Cup and (c) Club Championship.

The "Ladies Days Play" Tournament Chairman shall supervise all weekly tournaments. She shall record and post (when required) all pairings, record results and post notices of winners. She shall select and procure all awards for "Days Play" tournaments and events with the approval of the Board. All major decisions concerning "Days Play" tournaments must have Board approval.

The "Major Tournaments" Chairman which are: (a) Member/Member, (b) President's Cup and (c) Club Championship shall supervise all weekly tournaments. She shall record and post (when required) all pairings, record results and post notices of winners. She shall select and procure all awards for the three (3) major tournaments and events with the approval of the Board. All major decisions concerning "Major" tournaments must have Board approval.

Section VI: The Handicap Chairman shall keep an alphabetical record of the members' handicaps and shall do all necessary work in computing their handicaps. She shall see that a list of members and their handicaps are posted on the official bulletin board of the Club at all times.

Section VII: The Rules Chairman shall familiarize herself thoroughly with the "Rules of Golf" as adopted by the United States Golf Association, interpret local rules of the Club in cooperation with the Club pro or manager, and, when necessary, enforce all such Rules of Golf. All disputes, complaints and interpretations of the Rules of Golf shall be decided by the Rules Chairman.

Section VIII: The Membership Chairman shall be a focal point for new members of the Club, as well as members renewing their membership in the Club. As such, she will answer questions about the Club, introduce new members at meetings and maintain a current membership roster, including names, addresses and telephone numbers.

Section IX: Each Chairman shall have the privilege of choosing one or more Club members to assist her in the performance of her duties herein described.

## ARTICLE VI – MEETINGS AND ELECTIONS

Section I: Unless otherwise ordered by the President, regular General Meetings shall be held the first Thursday of each month.

Section II: Special meetings may be called by the President at any time by notifying all members in advance.

Section III: The President shall appoint a Chairman for the purpose of nominating new Board members for the ensuing year. The Chairman will select two (2) members to serve on that Committee. The Nominating Committee shall complete its slate of proposed Officers no less than thirty (30) days before the Annual Meeting and shall post a copy of that slate of Officers on the bulletin board in the Women's Locker Room. Those recommendations shall be presented to the membership at the Annual Meeting.

Section IV: Election of Officers shall take place at a meeting known as the Annual Meeting to take place in March each year, the date and place of said meeting to be set by the President.

Section V: At the Annual Meeting, after reading the recommendations of the Nominating Committee, the President shall call for nominations from the floor. If there are no nominations from the floor, the recommendations of the Nominating Committee may be accepted by a majority of the members present.

## ARTICLE VII – FINANCES

Section I: Not less than twenty-five (\$25.00) shall be left in the treasury at the end of the fiscal year.

## ARTICLE VIII – QUORUM

Section I: In order to transact official business of the Club, a quorum, consisting of at least twenty-five (25%) of the membership and including at least two (2) of the elected Officers of the Club, must be present at a

General Meeting.

## ARTICLE IX – AMENDMENTS

Section I: The By-Laws may be repealed or amended at any General Meeting of the membership, or at a special meeting called for that purpose by the President, by a two-thirds (2/3) vote of the members present. This

repeal or amendment shall be first recommended by the Board and notice of the meeting shall be given to Club members.

ARTICLE X - RULES OF ORDER

Section I: "Robert's Rules of Order" shall be the parliamentary order of this Club, subject to the special rules which have been, or will be, adopted by the Club.